

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE JAPAN COMMERCIAL ARBITRATION ASSOCIATION
AND
SINGAPORE MEDIATION CENTRE

Being desirous of working together to promote mediation and other alternative dispute resolution (“ADR”) processes, The Japan Commercial Arbitration Association (“JCAA”) and the Singapore Mediation Centre (“SMC”) agree as follows:

1. To work together for public and mutual benefit with a view to building a lasting institutional link:
 - a. by exchanging information on ADR and providing direct links between the websites of JCAA and SMC;
 - b. by providing opportunities for the officers and ADR neutrals of each institution to observe the operations of the other institution, provided always that an ADR session may only be observed with the consent of all parties participating in the ADR session;
 - c. by providing consultancy services;
 - d. by referring cases to each other when appropriate; and
 - e. by exploring the possibility of contributing to each other’s development, for instance, through joint projects.
2. To cooperate with each other in promoting mediation and other ADR processes:
 - a. by contributing articles to each other’s publications;
 - b. by sending experts and speakers to speak at each other’s courses, workshops, seminars and conferences; and
 - c. by providing training in negotiation, mediation and other ADR skills.
3. To conduct such activities as JCAA and SMC shall, from time to time, agree upon in writing, provided always that before an activity is conducted, the two institutions shall agree in writing on how the expenses that may be incurred as a result of the activity are to be apportioned between the two institutions, and each institution’s financial commitment to the activity will be limited to the amount that it has agreed to commit to the activity.
4. This agreement is concluded only in English in two authentic copies.

In witness thereof, the authorized representatives of the above institutions have appended their signatures to this Memorandum of Understanding.

Dated this 20 day of November 2000.

(signed)

(signed)

Mr. Norihiko Maeda
President
The Japan Commercial Arbitration Association

Mr. Goh Joon Seng
Chairman
Singapore mediation Centre